

TTSA face to face renewal

Version: 5.3

DESCRIPTION

This course is the competency refresher to enable Rail Safety Workers (RSWs) to safely work in the Metro Trains Melbourne (MTM) Metropolitan Rail Network.

AUDIENCE

This course is for RSWs seeking to work in the MTM Metropolitan Rail Network that have:

- completed the Metro approved **Train Track Safety Awareness** course and let the competency expire by greater than six months and/or
- attained competency from a [non-approved MTM training provider](#) and not approved to work on the MTM Metropolitan Rail Network and/or
- requested additional learning support.

This course is not suitable if:

- competency is current or expired by less than six months, or.
- it was attained from an [approved MTM training provider](#), or.
- additional learning assistance is not requested.

The **TTSA online renewal** is required if the above applies.

COURSE OBJECTIVES

This course will refresh RSWs knowledge and skills to:

- access the danger zone
- access the rail corridor
- respond appropriately in an emergency.

DURATION

Half Day

DELIVERY MODE

Face-to-face

ASSESSMENT METHODS

Knowledge

PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS

RSWs MUST bring the following items on the day of training:



Steel capped, lace up boots with ankle support



Full length trousers



Long sleeve shirt



Orange Hi-Vis vest



Eye protection



Hard hat

Participants cannot commence training without PPE

PROOF OF IDENTITY REQUIREMENTS

Participants are required to produce a valid Identification document (ID) on the day of training.

One of the following is considered a valid ID document, the document must contain a photo of the participant and be current.

- Australian or International Passport
- Driver's Licence
- Driver's Learners Permit
- Boat Operator's Licence
- Victorian Firearm Licence
- Licence to Perform High Risk Work
- Consumer Affairs Victoria Proof of Age card
- Other Australian Government issued ID card
- State, Territory or Federal Government Employee ID
- Keypass ID card or Tertiary Education Photo ID card

COVID SAFE REQUIREMENTS

If you test positive for COVID-19, you MUST follow the directions outlined at: <https://www.coronavirus.vic.gov.au/>

You MUST NOT attend training if you have tested positive to COVID-19 within the past 5 days and are not permitted to enter the premises and undertake training if you are continuing to suffer symptoms related to COVID-19.

Participant MUST comply with Local COVID Safe Plans.

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METRO ACADEMY PREREQUISITES

Participant MUST be 18+ years of age

Participant MUST have completed the following unit of competency:

TLIF0020 Safely access the rail corridor*

** (Units of competency considered equivalent on www.training.gov.au are also accepted)*

METRO ACADEMY PREREQUISITE VERIFICATION

Approved photo ID MUST be sighted on day of attendance.

Metro Academy will verify prerequisites against [Rail Industry Worker](#) (RIW) database.

To prevent delay, participant's 'The Platform' profile MUST contain current email address, contact number, RIW number and date of birth.

Verifications will be completed by Metro Academy normally within two (2) business days of receipt of information.

** Participant is unable to commence training until verifications have been completed*

COURSE COMPLETION

Participants who successfully complete all requirements of this course will be awarded a Certificate of Completion (CoC).

CoC will be available in The Platform normally within two (2) business days of course completion.

This competency is accepted on the MTM Metropolitan Rail Network and is valid for 24 months. This competency MUST be renewed before expiration.

RIW CERTIFICATE UPLOADS

Metro Academy will upload the RSW's certificate to the [RIW](#) database.

To prevent delay, RSW's [The Platform](#) profile MUST contain current email address, contact number, RIW number, date of birth and the RIW card must also be valid.

Uploads will be completed by Metro Academy, normally within two (2) business days of CoC being issued.

INFORMATION/BOOKINGS



[The Platform](#)



<https://www.metrotrains.com.au/academy/>



metroacademy@metrotrains.com.au



03 9610 3701

VENUE

[Metro Academy](#)

42–50 Bakehouse Road, Kensington, VIC 3031



OR

[Railway Academy - Newport](#)

Shea St, Newport VIC 3015

FEES

\$300 (GST inclusive)