

Track Force Protection Coordinator 3.1

Version: 5.5

DESCRIPTION

This course is to provide the underpinning knowledge and skills for Rail Safety Workers (RSWs) to fulfil the role of a Track Force Protection Coordinator (TFPC) 3.1 on the Metro Trains Melbourne (MTM) Metropolitan Rail Network.

AUDIENCE

This course **MUST** be undertaken by Rail Safety Workers wanting to perform the duties of a TFPC 3.1 on the MTM Metropolitan Rail Network.

This course is not suitable if participant has already attained the TFPC 3.1 competency from a [non-approved MTM training provider](#) and is not approved to work on the MTM Metropolitan Rail Network.

The **TFPC 3.1 (MTM upgrade)** is required if the above applies.

COURSE OBJECTIVES

This course will give participants the knowledge and skills to:

- undertake track assessment plan track protection required to perform work activity safely
- use hand signal commands to manage rail traffic
- access and interpret information about track protection requirements
- carry out assigned protection and/or work activities
- respond appropriately to abnormal situations.

DURATION

Four days

DELIVERY MODE

Face-to-face

ASSESSMENT METHODS

Knowledge

Practical

In-field (MUST be completed within 2 months of course attendance)

PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS

Participants **MUST** bring the following items on the day of training:



Steel capped, lace up boots with ankle support



Full length trousers



Long sleeve shirt



Orange Hi-Vis vest



Eye protection



Hard hat

Participants cannot commence training without PPE

PROOF OF IDENTITY REQUIREMENTS

Participants are required to produce a valid Identification document (ID) on the day of training.

One of the following is considered a valid ID document, the document must contain a photo of the participant and be current.

- Australian or International Passport
- Driver's Licence
- Driver's Learners Permit
- Boat Operator's Licence
- Victorian Firearm Licence
- Licence to Perform High Risk Work
- Consumer Affairs Victoria Proof of Age card
- Other Australian Government issued ID card
- State, Territory or Federal Government Employee ID
- Keypass ID card or Tertiary Education Photo ID card

COVID SAFE REQUIREMENTS

If you test positive for COVID-19, you **MUST** follow the directions outlined at: <https://www.coronavirus.vic.gov.au/>

You **MUST NOT** attend training if you have tested positive to COVID-19 within the past 5 days and are not permitted to enter the premises and undertake training if you are continuing to suffer symptoms related to COVID-19.

Participant **MUST** comply with Local COVID Safe Plans.

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METRO ACADEMY PREREQUISITES

Participant MUST be 18+ years of age

Participant MUST have completed the approved MTM **Lookout** course and held that competency for a minimum of six months

Participant MUST have been issued the following unit/s of competency:

- TLIF0020 Safely access the rail corridor*
- TLIF0027 Perform lookout duties*

Participant MUST have current employment with an organisation that is working with the MTM Metropolitan Rail Network and,

- a [pre-requisite declaration](#) completed by the learner and their employer, declaring that they meet the pre-requisite requirements of the course, and
- a current Rail Industry Worker (RIW) card / MTM Track Protection card.

* (Units of competency considered equivalent on www.training.gov.au are also accepted)

METRO ACADEMY PREREQUISITE VERIFICATION

Approved photo ID MUST be sighted on day of attendance.

Metro Academy will verify prerequisites against [Rail Industry Worker](#) (RIW) database.

To prevent delay, participant's 'The Platform' profile MUST contain current email address, contact number, RIW number and date of birth.

Verifications will be completed by Metro Academy normally within two (2) business days of receipt of information.

* Participant is unable to commence training until verifications have been completed

COURSE COMPLETION

Participants who successfully complete all requirements of this course including the infield requirement will be awarded a Statement of Attainment (SoA) for the following nationally recognised unit/s of competency:

- TLIF0023 Conduct track protection assessment
- TLIW0007 Operate under track protection rules

SoA and CoC will be issued by Metro Academy via email, normally within ten (10) business days.

The CoC Uploads to be completed normally within two (2) business days of SoA and CoC being issued.





RIW CERTIFICATE UPLOADS

Metro Academy will upload the participant's certificate to the [RIW](#) database.


To prevent delay, participant's [The Platform](#) profile MUST contain current email address, contact number, RIW number and date of birth.

Uploads will be completed by Metro Academy, normally within two (2) business days of SoA and CoC being issued.

INFORMATION/BOOKINGS

-  [The Platform](#)
-  <https://www.metrotrains.com.au/academy/>
-  metroacademy@metrotrains.com.au
-  03 9610 3701

VENUE

 Metro Academy
42–50 Bakehouse Road, Kensington, VIC 3031
OR
Railway Academy - Newport
Shea St, Newport VIC 3015

FEES

\$1,455 (GST does not apply)