

# Handsignaller face to face renewal

Version: 5.4

## DESCRIPTION

This course is the competency refresher for Rail Safety Workers (RSWs) to fulfil the role of a Handsignaller in the Metro Trains Melbourne (MTM) Metropolitan Rail Network.

## AUDIENCE

This course is for Handsignallers working in the MTM Metropolitan Rail Network that have held their competency for 24 months and need to renew the Handsignaller competency.

This course is not suitable if you have already attained the Handsignaller competency from a [non-approved MTM training provider](#) and not approved to work on the MTM Metropolitan Rail Network.

The **Handsignaller (MTM upgrade)** is required if the above applies.

## COURSE OBJECTIVES

This course will refresh the knowledge and skills required to perform the job role in the MTM Metropolitan Rail Network.

## DURATION

One day

## DELIVERY MODE

Face-to-face

## ASSESSMENT METHODS

Knowledge

## PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS

Participants **MUST** bring the following items on the day of training:



Steel capped, lace up boots with ankle support



Full length trousers



Long sleeve shirt



Orange Hi-Vis vest



Eye protection



Hard hat

**Participants cannot commence training without PPE**

## PROOF OF IDENTITY REQUIREMENTS

Participants are required to produce a valid Identification document (ID) on the day of training.

One of the following is considered a valid ID document, the document must contain a photo of the participant and be current.

- Australian or International Passport
- Driver's Licence
- Driver's Learners Permit
- Boat Operator's Licence
- Victorian Firearm Licence
- Licence to Perform High Risk Work
- Consumer Affairs Victoria Proof of Age card
- Other Australian Government issued ID card
- State, Territory or Federal Government Employee ID
- Keypass ID card or Tertiary Education Photo ID card

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## COVID SAFE REQUIREMENTS

If you test positive for COVID-19, you **MUST** follow the directions outlined at: <https://www.coronavirus.vic.gov.au/>

You **MUST NOT** attend training if you have tested positive to COVID-19 within the past 5 days and are not permitted to enter the premises and undertake training if you are continuing to suffer symptoms related to COVID-19.

## METRO ACADEMY PREREQUISITES

Participant **MUST** be 18+ years of age

Participant **MUST** have completed the approved MTM **Handsignaller** course and have been issued the following unit/s of competency:

- TLIF0020 Safely access the rail corridor\*
- TLIF0027 Perform lookout duties\*
- TLIF2082 Perform handsignaller duties\*

Participant **MUST** have a current Rail Industry Worker (RIW) card / MTM Track Protection card.

*\* (Units of competency considered equivalent on [www.training.gov.au](http://www.training.gov.au) are also accepted)*

## METRO ACADEMY PREREQUISITE VERIFICATION

Approved photo ID **MUST** be sighted on day of attendance.

Metro Academy will verify prerequisites against [Rail Industry Worker](#) (RIW) database.

To prevent delay, participant's 'The Platform' profile **MUST** contain current email address, contact number, RIW number and date of birth.

Verifications will be completed by Metro Academy normally within two (2) business days of receipt of information.

*\* Participant is unable to commence training until verifications have been completed*

## COURSE COMPLETION

Participants who successfully complete all requirements of this course will be awarded a Certificate of Completion.

CoC will be available in The Platform normally within two (2) business days.

This competency is accepted on the MTM Metropolitan Rail Network and is valid for 24 months. This competency **MUST** be renewed before expiration.

## RIW CERTIFICATE UPLOADS

Metro Academy will upload the participant's certificate to the [RIW](#) database.

To prevent delay, participant's [The Platform](#) profile **MUST** contain current email address, contact number, RIW number, date of birth and the RIW card must be valid.

Uploads will be completed by Metro Academy, normally within two (2) business days of CoC being issued.

## INFORMATION/BOOKINGS



[The Platform](#)



<https://www.metrotrains.com.au/academy/>



[metroacademy@metrotrains.com.au](mailto:metroacademy@metrotrains.com.au)



03 9610 3701

## VENUE



[Metro Academy](#)

42–50 Bakehouse Road, Kensington, VIC 3031

## FEES

\$495 (GST inclusive)