

# Training Academy Bulletin



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## *Safeworking/Track Protection Training FAQ's*

The purpose of this bulletin is to update Metro employees and Third Parties of the changes to Metro's approved training providers listed on Bulletin 58.

### *What does this mean for you?*

All Third Parties new to rail or Third Parties wishing to renew their training are required to complete their safeworking training with one of Metro's approved providers.

### *Who are Metro's Approved Providers and what can they deliver?*

Please refer to Bulletin 58 for a list of Metro approved training providers and what they are endorsed to deliver.

### *What if I have received my units of competence from a non-approved provider?*

Successfully completing Metro's proprietary safeworking courseware grants you access to Metro's Network and not the units of competence delivered from another provider. As such, if you received training from a provider not listed on Bulletin 58, you will require to have your knowledge and currency of Metro's rules and procedures verified and assessed by Metro Academy before being able to work on Metro's premises.

If you completed your course from an **approved** provider listed on Bulletin Number 39, before 1<sup>st</sup> Sep 2016 then they will be accepted.

If you completed your course from a **non-approved** provider after the 30<sup>th</sup> Aug 2016 then they may be rejected within the Rail Industry Worker program and you will require additional training.

Contact [competencies@metrotrains.com.au](mailto:competencies@metrotrains.com.au) for further information on which course applies to you.

### *What courses are considered Safeworking Training?*

- Lookout & Lookout Renewal
- Handsignaller & Handsignaller renewal
- Track Force Protection Coordinator (TFPC) (All levels) & TFPC Renewal (All levels)
- Track Vehicle Operator (TVO) 1
- Safeworking Level 1 (competent employee)
- Permit to Work Recipient

**Note.** All Safeworking training has an expiry of 2-years.

### *What about TTSA?*

TTSA is not considered safeworking and this can be delivered by all the providers on Bulletin 58.



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## ***What about MCSR, where can I attend this?***

Metro has created the MCSR course to replace the old term TTSA refresher.

This short course provides an update on Metro specific rail and occupation health and safety rules and procedures applicable to working in Metro's rail corridor. In addition, this course provides a forum to discuss safety incidents and lessons learnt to reduce the likelihood of any repeat incidents.

This course has an expiry of 2-years and can **only** be delivered by the Metro Academy.

## ***What about Recognition of Prior Learning (RPL)?***

Whilst RPL against any national unit can be completed by any RTO, if the RPL is against any unit of competence associated with a Metro safeworking course, you will require your knowledge and currency of Metro's rules and procedures verified and assessed by Metro Academy before being able to work on Metro's premises.

RPL assessments against Metro's Proprietary Safeworking Courseware cannot occur without prior approval of the Metro Academy.

## ***What about Metro's Safeworking recertification / renewal?***

Third parties wishing to renew their TFPC 3.1, 3.2 & 3.3 must have successfully completed and have endorsed Rail Safety Worksite Hazard Assessments in accordance with Bulletin 51, after which time you must attend the Metro Academy for Safeworking Renewal training. All renewal training will include Metro Contractor Safety Recertification (MCSR) in the course and the latter can only be completed by the Metro Academy.

## ***What if I do not meet the safeworking recertification requirements?***

If you do not meet the safeworking recertification requirements then you will be required to sit full safeworking training again, and this includes the infield assessment.

## ***Do I need to re-certify all my subordinate roles as well?***

No, you simply recertify the highest level you wish to achieve and all subordinate roles will be automatically recertified.

## ***What do I receive when I complete an original safeworking or renewal course?***

Third parties who are completing safeworking training for the first time will be issued with a statement of attainment.

Third Parties who are completing safeworking renewal training, will be issue a statement of attendance that will list MCSR and applicable track protection renewal for your employer to upload into your RIW profile.

Metro only accept safeworking renewal certificates delivered by the Metro Academy.

## ***What about my medical, do I need to attend an approved medical provider clinic?***

Yes. All Third Parties wishing to undertake a Metro safeworking role must hold the applicable medical for that role, ie a Cat 1, 2 or 3 medical. This must be completed through of the Australian Railway Association's (ARA) approved Authorised Health Professionals.

For a list of ARA approved Authorised Health Professionals please refer to the following web address <http://railindustryworker.com.au/authorised-health-professionals/>.

(MCSR)

## ***What if I'm required to obtain Safeworking Level 1 (old Competent Employee)?***

Contact [Metroacademy@metrotrains.com.au](mailto:Metroacademy@metrotrains.com.au) for further information.

## ***What about the Metro TVO course?***

As per Bulletin 49 the national units listed below are accepted in the National Road Rail and Rail Bound role and they can be obtained anywhere.

- TLIC2054B Access rail track to run track vehicle within defined worksite
- TLIC3045A Operate road/rail vehicle

However, to be compliant on Metro's network you will also be required to hold the 'MTM TVO-1' and MTM Operator Role.

Refer to Bulletin 58 to find a provider who delivers MTM TVO training and TVO is valid for 2 years.

For further information on competency requirements please refer to The [Safeworking \(Track Protection\) Matrix](#) or contact [competencies@metrotrains.com.au](mailto:competencies@metrotrains.com.au)

**Please direct enquiries to:**  
[competencies@metrotrains.com.au](mailto:competencies@metrotrains.com.au)

**Rail Safety Worker Competency Website**  
[www.metrotrains.com.au/academy](http://www.metrotrains.com.au/academy)