

Training Academy Bulletin






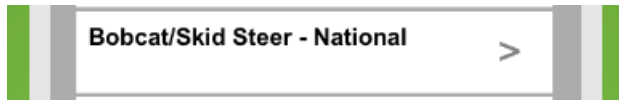


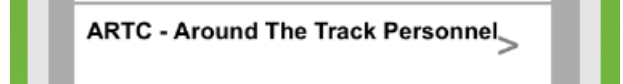


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Contractor Compliance with “National” Rail Industry Worker Roles

The purpose of this bulletin is to remind MTM Third Parties of the requirements to hold National roles on their Rail Industry Worker (RIW) card where applicable.

In simplifying the Rail Industry Worker system and the application of work roles, MTM require contractors to use “National” roles where they are available; rather than RTO equivalent roles.

RTO equivalent role 	National role 
	
	
	
	

You MUST also select the MTM – Operator role when applying for MTM or National Roles on the MTM Network.

New RIW applications

From **1 July 2016**, where there are roles agreed at a National level, all new contractors coming into the RIW system will need to select the National role where applicable.

Existing RIW card holders

For contractors with existing MTM work roles you will need to transfer your MTM role to the relevant National role by **1 January 2017**.

From **1 July 2016**, where a National role exists, the same MTM equivalent work role will be made inactive and no longer selectable in the RIW Onsite system.

If you already hold an MTM role, where there is a National equivalent, it will be visible and accepted; however, you will be required to transition to the National role by **1 January 2017**. After this date the MTM equivalent role will no longer be visible or accepted.

What roles in Onsite are now National Roles?

A copy of the ARA National competency matrix is available at the below link: [National ARA Matrix](#)

See below Appendix 1 for some examples.

What if I am applying for a Rail Industry Worker card? What roles do I select?

If applying for a Rail Industry Worker card, the process for application remains unchanged. You will need to select the role that fits the rail safety work to be carried out. If the role you are performing is not yet Nationalised, an MTM role will need to be selected.

You MUST also select the MTM – Operator role when applying for MTM or National Roles on the MTM Network.

What if I already have a Rail Industry Worker card, and need to add new roles?

As per item the above, you will need to select the National role (where available), and the MTM Operator role, if you do not already have this in your records.

What if I have an existing track and civil role, specific to a rail operator, and need to transition to the National role?

You will need to add the relevant National role to your profile in the Rail Industry Worker portal. If you meet all the requirements of the National role, you will not need to do anything further. The role will be recognised as a result of evidence already submitted with rail operator.

If you have a gap to the requirements of the National role, you will be highlighted as working towards the role, and will be required to upload the additional evidence prior to the compliance date of **1 January 2017**, **Please Note:** this may include additional training.

What if I already have a Rail Industry Worker card? Do I need to have the National roles? When does this need to be done by?

If you have MTM roles, and there is a National role available, you will need to transition to the National role by **1 January 2017** (unless you have an expiring competency, which will require transitioning earlier than **1 January 2017**). The “MTM-Operator” role needs to be selected if you wish to work on the MTM network.

Why is there an MTM- Operator Role?

While each rail operator has nationally agreed on minimum competencies within certain roles, there are some additional requirements that each rail operator needs to see evidence of, which may be over and above the National roles, should you wish to work on their network. For MTM, you're required to upload the *Train Track Safety Awareness (TTSA) training certificate - TLIF2080 Safely Access the Rail Corridor* from one of our approved providers within the MTM -Operator role.

What if I have already obtained the National role for the work I am performing, but I was contracting to another rail operator? Will MTM accept this role?

Yes, MTM will recognise the National role that you hold, as long as it is for the work you are performing for MTM. You will need to ensure though, that you hold the MTM – Operator role. If you require assistance with general rail industry worker enquiries, registration, document upload, using the portal, or card issues, please contact the Onsite Support Team on 1300 777 245.

[Click here to register for Rail Industry Worker news & updates.](#)

Example	Pre 1 July 2016	As of January 1 2017, I am going to need:	Comments
The roles I currently hold...	MTM – Track Force Protection Coordinator MTM - Rail Labourer MTM – Operator	MTM – Track Force Protection Coordinator Rail Labourer - National MTM – Operator	Safeworking roles are not Nationalised, however there are track and civil roles that have been Refer to the ARA matrix
	MTM Backhoe Operator – National MTM – Operator	Backhoe Operator – National MTM – Operator	While this example is compliant with the MTM role, the National role also needs to be applied prior to 1 Jan 2017. The ARA matrix refers to a “Civil Mobile Plant Operator” however also references a table that lists the relevant plant and equipment items. Role examples are listed on the ARA matrix
	MTM - Around the Track Personnel MTM – Operator	Around the Track Personnel (Construction/Maintenance) – National MTM – Operator	This Around the Track Personnel role applies to those that are required to hold the WHS White Card. An Around the Track Personnel (non-construction) role also exists for those that are not going to be working in and around construction I.e. Auditors Role examples are listed on the ARA matrix
	MTM - Carpenter MTM – Operator	Carpenter National MTM Operator	While this example is compliant with the MTM role(s), the National role(s) also needs to be applied prior to 1 Jan 2017. The ARA matrix refers to a “Trade Roles” Role examples are listed on the ARA matrix
	MTM - Ultrasonic Tester MTM – Operator	Ultrasonic Tester Track National; Or Ultrasonic Tester Turnouts National; MTM - Operator	Some roles on the ARA matrix have been broken down further depending on the task being completed. Role examples are listed on the ARA matrix
	Rail Labourer - National Carpenter - National		While this example is compliant with the National role(s), the MTM Operator role also needs to be applied before works start. The MTM Operator work role is mandatory for all personal accessing MTM network.

If you are a new applicant for a Rail Industry Worker card, or you are adding new roles, apply for the National roles, where available, along with the MTM -Operator role

Please direct enquiries to:
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Rail Safety Worker Competency Website
www.metrotrains.com.au/academy